

February 7, 2009

Dear Assessor:

We have been informed by the Office of Real Property Services that you require one or both of the new valuation courses for the Cost, Market and Income Approach to Value portion of your educational requirements as an assessor.

I am happy to inform you that we are offering the valuation courses that you need to become a State Certified Assessor. As I'm sure you know, all Assessors must complete the Basic Certification Program within three years of becoming an Assessor. We will be offering Valuation Course #1 Appraisal Principles and Procedures and Valuation Course #2 Application of the Three Approaches to Value at the following locations and at the dates indicated:

Valuation Course #1	Saratoga County	March 16 – 20, 2009
Valuation Course #2	Saratoga County	April 13 – 17, 2009
Valuation Course #1 & #2	Cornell University	July 13 – 17, 2009

All of our courses are approved by the Office of Real Property Services and are eligible for tuition and textbook reimbursement after successful completion of the course. The textbook is the same for both courses, so if you have to take both courses, you only have to purchase one textbook for both courses. I have enclosed applications for your use if you wish to attend any of our course offerings. If you have any questions, please contact our offices at the phone number listed below. Lodging reservations for the Cornell Seminar may be made at the Ramada Inn, Ithaca through the following phone number (607) 257-3100 (you must tell them you are with the NYSAA to get the special rate).

We are pleased to offer you these educational opportunities and hope you will join us at one or both of our sessions.

Yours truly,

Thomas Frey

Thomas Frey, IAO, Executive Director

Enclosures: Applications for Cornell Seminar and Valuation Courses